

# Sycamore Woods Shelter Rules

4082 State Route 132, Batavia, Ohio 45103

Thank you for choosing Clermont County Park District for your event.

## Rates

The rental rate for use of this shelter is \$75.00.

There is an additional fee if paying by credit or debit card.



## Rental Time

The shelter is available for your use between the hours of 10:00 am and dusk. Park Maintenance staff checks shelter (empty trash cans, pick up litter, etc.) by 10:00 a.m.

## Amenities

The shelter is 20' x 35' and has 8 picnic tables, 1 double wide grill, 1 single grill and 2 garbage cans. No electric available. Seating capacity is 50. Throughout the park you will find restroom facilities, (2) tennis courts, (2) sand volleyball courts, horseshoe pits, (2) playground areas, handicap accessible paved walking trail (see back - map of park), ballfield, basketball court, and fishing with the required license. There are 47 parking spaces near the shelter.

## Decorations

We suggest using string, twist ties or wire ties if you choose to decorate. These items work well and are easy to clean-up. Please do not use nails, staples, tape, putty, velcro or tacks to decorate. All decorations must be removed by applicant. Balloons and signs are not to be attached to park signs or placed in the lawn/landscaping. Sidewalk chalk is not to be used in the park. There will be a charge for damage and any additional clean up required for removal of decorations, etc.

## Please take note of the following

- = Trash cans are available within the park, so please do not litter the outdoor areas.
- = Per Ohio state law, beer and other alcoholic beverages are prohibited on public grounds.
- = Fishing in the river is permitted with the proper license; all state laws must be observed.
- = The collection of fees, donations, offerings, or the charging of admission is prohibited on park property.
- = The lessee is liable for all damage to plants, trees, park grounds and property resulting from the contract holder's use of the park. All charges will be charged directly to the lessee. All other park rules must be observed. For a copy of park rules or for specific questions please call the main office.

## Contract

Fill in all blanks. If any changes are needed, please contact the office. Sign and date the contract. Return the white copy with a check or money order (money order is required for any rental less than 30 days from date of contract). **No cash will be accepted.** Make checks payable Clermont County Park District and return to the address on the contract. Payment and signed copy are to be returned within 14 days of the receipt of the contract.

If paying by credit/debit card you will need to call our office at 513-732-2977 with your information to process the payment. Once this is paid you will need to sign, date the contract, and mail it back to us in order for your rental to be confirmed. **(See paying by credit card information sheet)**

The shelter must be reserved by an adult 18 years or older. The contract is non-transferable and must be in your possession at the time of the rental. Minors must be accompanied by an adult. The shelter is for your exclusive use; however, the surrounding grounds will remain open to the public. A sign will be posted by the park district indicating the time and date of your reservation. The shelter will remain open to the public at all other times. If the shelter is in use when your group arrives, calmly indicate you have the area reserved, showing your contract if necessary. If the group refuses to leave, contact the Batavia Police at 732-2231, Sheriff at 732-7500 or the Park Supervisor at 513-403-0528.

## Contact Information

The office is open Monday - Friday from 8 a.m. and 4:30 p.m. The office number is 513-732-2977.